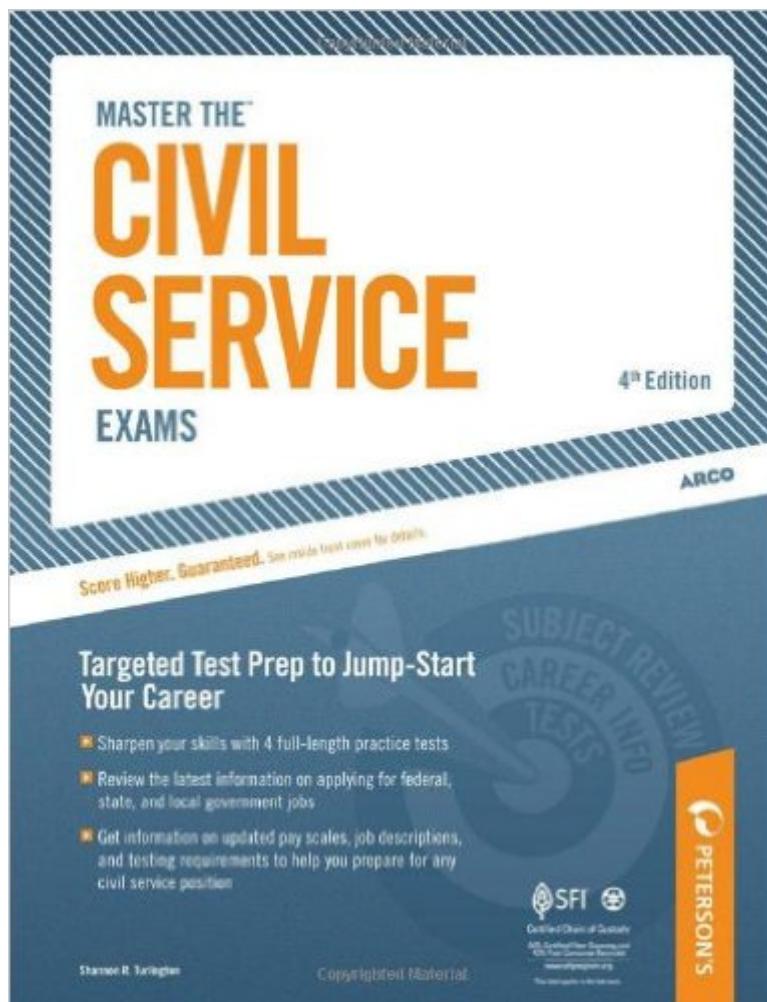


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# Master The Civil Service Exams (Peterson's Master The Civil Service Exams)



## **Synopsis**

Although the U.S. government no longer conducts mandatory testing for all administrative positions, federal agencies retain the option to use a written test to screen job candidatesâ "and passing a written test is still required for certain careers, including air traffic control, border patrol and customs, foreign service, tax accounting, mail handling and delivery, and the Transportation Security Administration. Master the Civil Service Exams provides the math, verbal, and clerical exercises you need to pass your civil service exam, plus 4 full-length sample tests with detailed answer explanations to help you hone your skills. Build your confidence by following the expert tips and strategies outlined in the book, and get the inside scoop on the civil service job market.

## **Book Information**

Series: Peterson's Master the Civil Service Exams

Paperback: 520 pages

Publisher: Arco; 4 edition (November 3, 2009)

Language: English

ISBN-10: 0768927196

ISBN-13: 978-0768927191

Product Dimensions: 8.5 x 0.8 x 11 inches

Shipping Weight: 1.4 pounds

Average Customer Review: 3.6 out of 5 starsÂ See all reviewsÂ (29 customer reviews)

Best Sellers Rank: #497,120 in Books (See Top 100 in Books) #159 inÂ Books > Education & Teaching > Higher & Continuing Education > Test Preparation > Professional > Civil Service #1002 inÂ Books > Education & Teaching > Schools & Teaching > Education Theory > Assessment #2194 inÂ Books > Business & Money > Job Hunting & Careers > Guides

## **Customer Reviews**

Purchased this for a County job I applied for and it was helpful. I should mention that while this book covers the general boiler plate of Civil Service exams well it does not cover job specific questions. This study manual covered about 60% of the questions in the test I took the other 40% of the questions were specific to the position I was applying for. I recommend searching the internet for information on the specific position you are applying for such as "welder, equipment operator, or electrician"

This book was extremely helpful on various accounts. Not only did the book refresh my math skills,

but the answers and explanations were clearly defined and easily understood. I still have more studying to complete before my actual test, but I feel better prepared because of the work I have completed so far. In addition to the actual test preparation this book has provided me with a wealth of information about all the types of jobs at the local, state and federal levels. Master the Civil Service is a must have for anyone preparing to enter the civil service workforce.

This book is awesome !! I can't lie at first i told my wife how can this book work !! But I read it and did the practice exams and off i went to take my test one night now mind you i failed this twice and today i found out i passed came out 37th out of 160 people !!!!

I PASSED!! This book is very resourceful to help prepare my verbal, clerical, and math skills for a city civil service position. Take the time to actually read and understand the question- do not be so eager to answer it. Explanations and basic rules of English grammar, alphabetizing for clerical positions, critical thinking, math, verbal analogy, good usage of judgment, reading comprehension are important to understand. This book explains how to arrive with the answer step by step so the applicant can decipher for the next question independently. I have been applying for civil service exams for the past five years now and failing miserably until this book changed my ways of thinking and responding to civil service exams. My four year college education has not prepared me for civil service exams, but this book did!! It changed my usual old school ways of thinking as years of schooling and college education has not backup preparing to handle civil service exams. I gave it four stars because the explanations for the math part (fractions, problem solving, decimals, graphs are insufficient and lack more details to arrive with the answer.

The Civil Service book helped me prepare for the tests I took. It had more information than I needed but overall, was worth reading. I am sure I would not have done as well as I did without it. I would recommend this for anyone who is unsure what the Civil Service test is about. Practice questions were available and very similar to those on the actual test.

I'm attempting to study for an upcoming exam using this book. I accidentally purchased this edition along with the newer edition written by the same author. As I was skipping from both books, I was wondering to myself why these books felt so unhelpful, and I realized it was because a lot of the explanations that the author uses are unclear and subjective. For instance, there was a question about reading comprehension and one of the explanations the author gave on the answer key was

"A" is more correct than "D". Really? That doesn't really help me figure out why I got the answer wrong. My favorite part of the book though, was when the author used this example in the verbal abilities section: To form plurals of numbers, letters, and phrases referred to as words. Example: The Japanese child pronounced his l's as r's. Awesome. When pronouncing saying the word witch, I pronounce my w's as b's. I'd say skip this book- it's not very helpful. Please feel free to provide any recommendations on better books that would help with scoring higher on the civil service exam.

This is only moderately helpful in getting a better score on the exam. I have a bachelors degree and still had trouble understanding this book at times. Be wary when purchasing and give yourself plenty of time to study.

So, I purchased the Kindle edition and noticed as I was taking the skills tests that they have not included the whole test. They only have odd numbers on some tests, and even on some, and the short ones they have all questions. It's not a complete edition so just buyer "beware" when you are thinking of purchasing this for \$6.99 on the Kindle. For me, I want all the test questions so that I am better prepared for the exam. This edition is the "cliffs note" version. Fortunately, I own the actual book so I was easily able to compare this version to the book. It's definitely worth it to get the book and bypass the Kindle version.

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